

ICVA MEMBERSHIP DUES STRUCTURE

Adopted at the 128th Meeting of the ICVA Executive Committee, 18-19 November 2004
Affiliate category added at the 135th Meeting of the ICVA Executive Committee, 29-30 March 2007
Affiliates' dues modified at the 145th Meeting of the ICVA Executive Committee, 26 June 2009
Modified at the 153rd Meeting of the ICVA Executive Committee, 17 May 2011
Affiliates' dues modified at the 9th Meeting of the ICVA Board 4 October 2013

Effective from 1 January 2005

Principles

1. As a membership organisation, ICVA exists to serve its NGO members. Members thus have a responsibility to support ICVA through the payment of Membership Dues.
2. Every agency that is a Member, Observer or Affiliate in ICVA shall pay Membership Dues on an annual basis. ICVA's financial year runs from 1 January until 31 December.
3. The Membership Dues are based on a Membership Dues Structure determined by the ICVA Board (in accordance with Article VI of the ICVA Statutes). The ICVA Board shall confirm the applicable dues category for new member agencies. The ICVA Board shall also confirm into which category current ICVA Members, Observers, and Affiliates fall at the time when this structure comes into effect, in accordance with the definitions provided in this document.
4. ICVA's Membership Dues Structure is made up of six categories. An ICVA member agency will be placed in a category, regardless of location, according to:
 - the member agency's annual budget and structure; and
 - the status of membership in ICVA (Member, Observer or Affiliate)
5. Definition of Categories: Members and Affiliates fall into categories I to VI based on their annual budget. Observers fall into category II, regardless of annual budget.
6. Non-payment of Membership Dues can lead to suspension and termination of membership in accordance with the ICVA Statutes (Article VII of the ICVA Statutes).
7. Member agencies can allocate funds for the payment of Membership Dues through their operational activities. For example, funding for field projects could incorporate a budget line "international communications and network activities," a line item that can also be used to make a contribution towards ICVA.

Structure of Member Organisation

Membership Structure	Annual Budget formula
<ul style="list-style-type: none"> • International NGOs whose operations extend outside the organisation's country of origin • National NGOs 	NGO's annual budget, including HQ and field operations budgets. Include restricted and unrestricted funds
<ul style="list-style-type: none"> • International families or federations of NGOs that share a common name, but that have chapters or operations in different countries 	Add the annual budget of each chapter to decide the federation's/family's total annual budget
<ul style="list-style-type: none"> • NGO consortia, networks, and groups of different NGOs that have joined together to become more effective in their work 	Add the annual budget of the Secretariat's and of the regional subsidiaries (if any). Include restricted and unrestricted funds

ICVA Membership Dues Structure

Annual Budget*	Fee Band	Membership Dues**	Members, Observers & Affiliates***
CHF 50 million and over	I	CHF 12,000	• Members & Affiliates
Between CHF 30 and 50 million	II	CHF 8,000	• Members & Affiliates • Observers (regardless of their budget)
Between CHF 10 and 30 million	III	CHF 4,000	• Members & Affiliates
Between CHF 10 and 5 million	IV	CHF 2,000	• Members & Affiliates
Between CHF 5 and 1 million	V	CHF 1,000	• Members & Affiliates
Less than CHF 1 million	VI	CHF 500	• Members & Affiliates

* Please refer to the above table to calculate the amount of the annual budget of your organisation.

** ICVA Membership Dues are to be paid on a yearly basis.

*** To know in which category your organisation is eligible to apply, please refer to the ICVA By-Laws.