**Annex - 3**

**Agenda**

**Training of Trainers on PSEA**

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| Day 01 |
| Session  | **Time** |
| Welcome, Registration and Introduction | 09:00 - 09:20  |
| Opening remarks – NHN Chair  | 09:20 - 09:50 |
| Session 01Introduction * Expectations
* Review of Agenda
* Housekeeping
 | 09:50 - 10:50  |
| Tea Break  | 10:50 - 11:10 |
| Session 02Understanding the Basics: Gender, GBV, and SEAThis session aims to refresh participants’ knowledge on GBV basic concepts, SEA and SH * Role play and games: Power walk
* PowerPoint Presentation
* Small Group Work: Causes, Contributing Factors and Consequences
* Q&A
 | 11:10-13:00  |
| Lunch Break  | 1300 -14:00 |
| Session 03Definitions and Standards of Conduct* Plenary Game
* Updated Film: “To Serve with Pride”
* PowerPoint Presentation
* Case Scenarios
 | 14:00 - 15:00 |
| Tea Break | 15:00 -15:15 |
| Continued session 03* PSEA Milestones
* Background to SEA incidents
* New development at Global and Country Level
 | 15:15 - 16:30  |
| Parking Lot and Evaluation of the Day | 16:30 – 17:00 |
| Day 02 |
| Session 04Framework for Taking Action Against SEA: The Four Pillars of Community Engagement, Prevention, Response, and Management and Coordination* PowerPoint Presentation
* Case Study
* Organizational Assessment
* Q&A
 | 09:00 -09:30 |
| Session 05Responsibilities of the Focal Point and the Network within the Four Pillars* PowerPoint Presentation
* Role Plays
* Q&A
 | 09:30 – 10:30 |
| Tea Break | 10:30 -10:45 |
| Session 06Focus on Response: Overview of Reporting Systems, Investigations, and Disciplinary Procedures* PowerPoint Presentation: Standard Operating Procedures for UN Agencies, INGOs, NNGOs
 | 10:45 – 12:00 |
| Session 07Focus on Prevention: * Development of Capacity Building Action Plan: Objectives, Activities, Actors and required resources
 | 12:00 – 13:00 |
| Lunch Break | 13:00 -13:45  |
| Action Planning in Groups & Individual with Master Trainers | 1345 – 1445 |
| Closing: Assessment and Evaluation - Award of Certificate of Attendance and Closing Remarks | 14:45 – 15:15 |
| Hi-Tea | 15:15 |