**Annex - 3**

**Agenda**

**Training of Trainers on PSEA**

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| Day 01 | |
| Session | **Time** |
| Welcome, Registration and Introduction | 09:00 - 09:20 |
| Opening remarks – NHN Chair | 09:20 - 09:50 |
| Session 01  Introduction   * Expectations * Review of Agenda * Housekeeping | 09:50 - 10:50 |
| Tea Break | 10:50 - 11:10 |
| Session 02  Understanding the Basics: Gender, GBV, and SEA  This session aims to refresh participants’ knowledge on GBV basic concepts, SEA and SH   * Role play and games: Power walk * PowerPoint Presentation * Small Group Work: Causes, Contributing Factors and Consequences * Q&A | 11:10-13:00 |
| Lunch Break | 1300 -14:00 |
| Session 03  Definitions and Standards of Conduct   * Plenary Game * Updated Film: “To Serve with Pride” * PowerPoint Presentation * Case Scenarios | 14:00 - 15:00 |
| Tea Break | 15:00 -15:15 |
| Continued session 03   * PSEA Milestones * Background to SEA incidents * New development at Global and Country Level | 15:15 - 16:30 |
| Parking Lot and Evaluation of the Day | 16:30 – 17:00 |
| Day 02 | |
| Session 04  Framework for Taking Action Against SEA:  The Four Pillars of Community Engagement, Prevention, Response, and Management and Coordination   * PowerPoint Presentation * Case Study * Organizational Assessment * Q&A | 09:00 -09:30 |
| Session 05  Responsibilities of the Focal Point and the Network within the Four Pillars   * PowerPoint Presentation * Role Plays * Q&A | 09:30 – 10:30 |
| Tea Break | 10:30 -10:45 |
| Session 06  Focus on Response: Overview of Reporting Systems, Investigations, and Disciplinary Procedures   * PowerPoint Presentation: Standard Operating Procedures for UN Agencies, INGOs, NNGOs | 10:45 – 12:00 |
| Session 07  Focus on Prevention:   * Development of Capacity Building Action Plan: Objectives, Activities, Actors and required resources | 12:00 – 13:00 |
| Lunch Break | 13:00 -13:45 |
| Action Planning in Groups & Individual with Master Trainers | 1345 – 1445 |
| Closing: Assessment and Evaluation - Award of Certificate of Attendance and Closing Remarks | 14:45 – 15:15 |
| Hi-Tea | 15:15 |