

**IEVA**

**ANNUAL REPORT**

Fiscal Year April 1986 to March 1987

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# ICVA Annual Report

APRIL 1986 TO MARCH 1987

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# Governing Board

|  |                              |
|--|------------------------------|
| African Association for Literacy and Adult Education (Kenya) .....                         | Paul Wangoola                |
| All Africa Conference of Churches (Kenya) .....  | Maxime Rafransoa             |
| Association of Voluntary Agencies for Rural Development (India) .....                      | Amaresh Sen                  |
| Australian Council for Overseas Aid (Australia) .....                                      | John Birch/Russell Rollason  |
|  | <i>Vice Chairpersons</i>     |
| British Refugee Council (United Kingdom) .....   | Martin Barber                |
| Catholic Relief Services-USCC (USA) .....  | Robert T. Quinlan            |
|  | <i>Treasurer</i>             |
|  | Dale de Haan                 |
| Church World Service (USA) .....   |                              |
| Conseil des organisations non gouvernementales<br>d'appui du développement (Senegal) ..... | Mazide N'Diaye               |
|  | <i>Vice Chairperson</i>      |
| Danish Refugee Council (Denmark) .....   | Poul Brandrup                |
| Euro Action-ACORD (United Kingdom) .....   | Jacques Cuénod               |
| Lutheran World Federation (Switzerland) .....  | Brian Neldner                |
| OXFAM (United Kingdom) .....   | Frank Judd                   |
|  | <i>Chairperson</i>           |
| Rädda Barnen (Sweden) .....  | Thomas Hammarberg            |
| Sarvodaya (Sri Lanka) .....  | A.T. Ariyaratne              |
| Solidarios (Dominican Republic) .....  | Enrique A. Fernandez         |
| World University Service (Switzerland) .....   | Nigel Hartley                |
| <b>Co-opted</b>  |                              |
| Islamic-African Relief Agency (Sudan) .....  | Abdalla Suliman Elawad       |
| World ORT Union (United Kingdom) .....   | Joseph Harmatz/Simon Feldman |
| <b>Chairpersons</b>  |                              |
| Working Group on Development Issues .....  | Midge Béguin-Austin          |
| Working Group on Refugees and Migration .....  | Brian Neldner                |

# Secretariat



Anthony J. Kozlowski  
*Executive Director*

Jean-Pierre de Warlincourt  
*Senior Programme Associate*

Piers Campbell  
*Director, Management for Development Programme*

Joanne Freeman  
*Programme Associate and NGO Liaison Officer of World Bank/NGO Committee*

Pauline Silvestri  
*Executive Assistant*

Joyce Mathys  
*Administrative Assistant*

Diana Boisard  
*Secretary*



Barbara Buchwalder  
*Secretary, Management for Development Programme*

## Message from the Chairman

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**T**his has been a demanding and exciting year for ICVA and its dedicated, overworked and minute staff.

In many parts of the Third World, humanitarian challenges and the political situation surrounding them have become greater and more complex. On Central America, the Middle East, the Horn of Africa, Southern Africa and Indochina ICVA has provided an invaluable forum for the cross-fertilization of field experience gained by non-governmental organizations and for the coordination of international representation resulting from that experience. At the World Bank, the United Nations Development Programme (UNDP) and the Office of the United Nations High Commissioner for Refugees, for example, ICVA has been able to argue for the interests of the poor, oppressed and displaced with whom its member organizations work in the front line. It is now fairly routine for the UN and the World Bank systems to call on the insights and skills of ICVA and its member organizations in tackling both long-term development and short-term emergencies. The participation of the Administrator of UNDP, the Executive Director of the World Food Programme, the President of the International Fund for Agricultural Development, the Director General of the Swedish International Development Authority and the Chairman of the OECD Development Assistance Committee at ICVA's 25th Anniversary Round Tables speaks for itself.

Within ICVA, the most significant development has been the increasingly important part played by the non-governmental organ-

izations (NGOs) of the South. It is no longer acceptable for non-governmental organizations of the North to claim an exclusive right to speak on behalf of the poor of the world. Southern members look to their Northern counterparts to prove their serious intent by the influence they bring to bear on the governmental and financial pawn-brokers of the North. This has made for some of the most meaningful collaboration between NGOs of North and South since ICVA was founded twenty-five years ago.

History will judge our generation harshly. We have mastered the ability to escape the physical limitations of the globe; we have also mastered the ability largely to destroy the human species as we know it. And yet we still tolerate a world in which millions upon millions of innocent children, women and men go to their graves never having begun to be what they might have been. It is to reverse this crude reality that is the purpose of ICVA and its members: to work with the poor and oppressed in creating space which will enable them to discover that they need not forever be passive victims of circumstance; that they can shape their own lives and environment; that they too can live. To all who make our work possible we express our profound appreciation. To all who have not yet joined our ranks we offer a warm and enthusiastic welcome.

FRANK JUDD

# Introduction

**T**he year under review in this report was a particularly active and varied one for ICVA. The Council's activities spanned virtually all continents and touched on a wide variety of subjects and concerns in the fields of humanitarian assistance and development cooperation.

During the year, much of ICVA's attention was focussed on Africa. ICVA participated actively in the United Nations General Assembly Special Session on the Critical Economic Situation in Africa (May 1986). African voluntary organizations were encouraged to take the lead and a number of ICVA member agencies contributed financially to make it possible for them to participate in this important international event. In meetings which ran parallel to the Special Session in New York, non-governmental organizations endorsed a far-reaching statement which, among other things, described a new relationship between African and *external* voluntary organizations and called for the establishment by Africans of a pan-African NGO network to support and strengthen the voluntary movement on that continent. These proposals were supported by Northern and international NGOs the following month in a meeting on Sub-Saharan Africa with member governments of the OECD's Development Assistance Committee in Paris.

ICVA expressed its concerns to governments attending the Special Session in the form of a paper entitled *The Debt and the Poor in Sub-Saharan Africa*. This theme was pursued in other fora, particularly with the World Bank, where NGO members of the World



Bank/NGO Committee provided substantive comments to the Bank's document entitled *Protecting the Poor During Periods of Adjustment*.

In Latin America, ICVA's attention continued to be focussed on refugees and displaced persons in Central America and Mexico as well as on those from the region seeking asylum in the United States. A third consultation was organized by ICVA in Costa Rica on this subject which brought together representatives of voluntary organizations from the region and from other countries, particularly from North America and Europe. As a result of these consultations, contacts among agencies in this region have been established and communication facilitated.

The continuing plight of the Palestinian refugees and the emergency situation in Lebanon were the central causes of concern for ICVA member agencies working in the Middle East. ICVA established an *ad hoc* consultative mechanism for interested members to discuss further cooperation with the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA) following the ICVA/UNRWA Consultation in Amman, Jordan in February 1986.

ICVA also convened a meeting in Geneva on Lebanon in February 1987 and invited UNRWA and the United Nations Disaster Relief Organization to participate.

Discussions within the ICVA forum on these and other humanitarian issues paid special attention to the role of women, and the needs of children, adolescents and other particularly vulnerable groups.

The Council's activities in Asia focussed primarily on the East Asia region. ICVA's Working Group on Development Issues discussed plans to convene a second meeting with Chinese authorities to review the modalities for involvement of voluntary organizations in development programmes for minority groups in China. A meeting was scheduled for June 1987 in Geneva.

Also in Asia, ICVA, within the context of its Management for Development Programme, cooperated with the Asian NGO Coalition for Agrarian Reform and Rural Development to organize a regional seminar in the Philippines on the theme management development and training.

In the area of inter-agency cooperation, the Working Group on Development Issues initiated discussions on linking the various NGO constituencies in fields of population, environment and development with a view to forging a new coalition of voluntary organizations world-wide concerned with *sustainable* development.

ICVA's relations with intergovernmental organizations were extended as a result of new or renewed contacts with two multilateral agencies: the International Fund for Agricultural Development and the United Nations Development Programme. High-level meetings with both of these organizations gave indications that cooperation with voluntary organizations in the conception, design, implementation and evaluation of projects of the respective UN agencies would be enhanced significantly.

The 1986/1987 financial year culminated with the commemoration of ICVA's 25th Anniversary. For the occasion, ICVA organized two Round Tables as a means to stimulate serious reflection on the current issues and future imperatives in development cooperation and humanitarian assistance. A number of chief executives and senior representatives of *official* organizations who participated as panellists emphasized the increasingly important role the voluntary sector plays in these fields.

As an international association established by and for its constituents, ICVA depends on contributions primarily from its members to carry out its activities. As its interests have widened geographically and in scope in recent years in response to the wishes of its members, the Governing Board has sought ways to increase support from members in a more equitable fashion. This support must necessarily be complemented by contributions from outside sources. ICVA is particularly appreciative of the financial assistance received for its regular or special programmes from the following external donors: The Australian Development Assistance Bureau, the Canadian International Development Agency, the Norwegian Government, the Swedish International Development Authority, the Office of the United Nations High Commissioner for Refugees and the World Bank.

ANTHONY J. KOZLOWSKI  
*Executive Director*

# ICVA Structures

## General Conference

Member organizations meet in a General Conference at least once every five years. At that occasion, a new Governing Board is elected and cooperation on major issues of concern discussed. The last ICVA General Conference was held in Dakar, Senegal in May 1985 on the theme *Development in an Age of Economic and Social Crisis: The Challenge to Voluntary Agencies*. The next General Conference is planned to take place in Latin America.

## Governing Board and New Member Agencies

During the year, the Islamic African Relief Agency was co-opted to the Governing Board, bringing

the number of Board members to twenty: 16 elected, two co-opted and two Chairpersons of ICVA's Working Groups as ex-officio members.

In 1986/1987, three organizations were elected to membership by the Governing Board: ActionAid (United Kingdom); Centro Dominicano de Organizaciones de Interes Social (Dominican Republic); and, World University Service of Canada.

## Working Groups and Sub-Groups

ICVA working groups and their sub-groups provide a structure for regular meetings of member agencies with specialized interests. Meetings are held twice yearly to discuss major topics of concern, facilitate closer cooper-

ation among non-governmental organizations, multilateral and governmental organizations, and jointly endorse ideas often in the form of public statements. The working groups hear reports and provide guidance to their respective sub-groups, and in consultation with the latter, make recommendations to the ICVA Secretariat and/or to the Governing Board for further action.

During the period under review, two working groups and six sub-groups were active. In addition, a Contact Group on Southern Africa and an *ad hoc* Group on the Middle East were established.

## Working Group on Refugees and Migration

(Chairperson: Brian Neldner / Lutheran World Federation)

Discussions in the Working Group centred around:

- relations with the Office of the United Nations High Commissioner for Refugees (UNHCR), in particular, through the Consultative Group on International Protection and the Consultative Group on Refugee Operations;
- the preparation of the ICVA statements to the Executive Committee of the High Commissioner's programme;
- follow-up to the Amman Consultation on Palestinian refugees, held in cooperation with the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA) in February 1986. The need was felt to set up an *ad hoc* mechanism in ICVA to follow the situation in the Middle East and to pursue contacts

with UNRWA. This *ad hoc* group reported to the Working Group;

- participation in, and preparation of a paper for, the International Conference on the Human Dimensions of Africa's Economic Recovery and Development, organized by the United Nations Economic Commission for Africa;
- the situation of refugees in Thailand and the initial results of an evaluation of NGO projects on the Thai/Kampuchean border; and,
- the proposal for a seminar on the security of voluntary agency staff in relief and development projects to be organized in cooperation with the Henry-Dunant Institute.

In addition, the Working Group heard reports from its three sub-groups and from the Contact Group on Southern Africa.

#### *SUB-GROUP ON AFRICA*

(Chairperson: Melaku Kifle/World Council of Churches)

The Sub-Group on Africa reviewed various emergency situations on the continent and in particular, Southern Africa for which a special Contact Group was set up. The latter reported to the Working Group, *inter alia* about preparations for a Consultation of Voluntary Agencies on Assistance to Uprooted Peoples in Southern Africa.

Members also assisted in funding arrangements to cover participation of African NGOs to the first meeting of the African NGO Network. The Network was the result of a proposal by African NGOs at the UN Special Session on the Critical Economic and Social Situation in Africa held in May 1986.

*SUB-GROUP ON REFUGEES AND  
DISPLACED PERSONS IN AND  
FROM CENTRAL AMERICA AND  
MEXICO*

(Chairperson: Poul Brandrup/  
Danish Refugee Council)

Besides reviewing the situation of refugees and displaced persons in all countries of the region in some detail, the Sub-Group also devoted time to discussing the results of the ICVA consultation on refugees and displaced persons in Central America and Mexico (September 1986, Mexico) as well as two potential ICVA missions: to Honduras and Nicaragua to assess the humanitarian needs of the indigenous peoples on both sides of the Rio Coco; and to Mexico, including the border zone with the United States, to study the situation of Central Americans without formal recognition.

*SUB-GROUP ON REFUGEE  
CHILDREN AND ADOLESCENTS*

(Chairperson: Simone Ek/Rädda  
Barnen International)

Member agency initiatives were discussed concerning: a research proposal on trauma amongst refugee children; a field guide for the care and protection of unaccompanied children in emergencies; a seminar on *Children in Need* in Ethiopia; and, data collection on violations of refugee children's non-material rights. Also reviewed were: detention of children in South Africa; the situation of unaccompanied minors in refugee camps in South-East Asia; coordination of children's services in Eastern Sudan; infant feeding practices in refugee camps; and, a seminar on psycho-social problems of refugees and asylum seekers.

*RELATIONS WITH INTERGOV-  
ERNMENTAL ORGANIZATIONS*

● **Intergovernmental Committee for Migration**: ICVA is a member of the working group of governmental representatives which meets regularly to plan the Intergovernmental Committee for Migration (ICM) seminars. In the period under review, the ICVA Secretariat attended several meetings of this group, which has been working to identify the theme and sub-themes of the Eighth Seminar, tentatively scheduled for the latter half of 1988.

● **Office of the United Nations High Commissioner for Refugees**: Cooperation has continued between ICVA and UNHCR through participation in meetings convened by the latter (such as the NGO Briefing organized at the time of UNHCR's Executive

Committee, or in the UNHCR/ NGO Consultative Group on International Protection), jointly convening meetings with UNHCR (such as those of the Consultative Group on Refugee Operations), and requesting UNHCR to organize special sessions on problems of topical interest (such as those on Central America). The Working Group also prepares statements for the annual meeting of the UNHCR Executive Committee. In addition, the ICVA Secretariat has assisted UNHCR with the distribution of information on its Emergency Management Training Programme, and has helped to promote NGO involvement and participation in the training seminars.

● **The United Nations Relief and Works Agency for Palestine Refugees in the Near East:**

Between 1983 and 1986, ICVA and UNRWA organized three consultations between NGOs and UNRWA staff. In the period under consideration, ICVA followed up on recommendations from the meeting in Amman, Jordan (February 1986) through a small *ad hoc* group of concerned agencies which met in November and December 1986. In addition, the Secretariat convened meetings on the emergency situation in Lebanon with UNRWA officials from headquarters and Lebanon and the Office of the UN Disaster Relief Coordinator (February and March 1987).

**Working Group on Development Issues**

(Chairperson: Midge Béguin-Austin/World Council of Churches)  
Two major discussions on China

were initiated by the Working Group on Development Issues. A plan was endorsed for an ICVA-sponsored meeting to be held 11 June 1987 in Geneva to provide an exchange of information on the broadening range of NGO activity in China as well as to assist in a greater coordination of NGO interventions, support and interest in that country. In addition, the Working Group heard a report on the NGO China Group, formed in response to China's request to deal with a consortium rather than with individual NGOs. ICVA serves as a channel of information to assist other NGOs in becoming involved. Members were also informed that an NGO Liaison Officer had been appointed by the European China Group to begin work in May 1987.

The Working Group was advised of the first meeting of the newly-constituted ICVA *ad hoc* Working Group on the World Bank planned for March 1987. The *ad hoc* group would report to the Working Group on Development Issues and be comprised of NGO members of the World Bank/NGO Committee (*see below*).

Two reports were under consideration: a report for use by government officials seeking guidance on how to approach and work with NGOs; and, a report on the development approach to refugee situations to be used as a basis for discussion at the autumn meeting in 1987.

*SUB-GROUP ON FOOD ISSUES*  
(Chairperson: Dennis Frado / Lutheran World Federation)  
One of the major focusses of the

Sub-Group on Food Issues was the continuing dialogue with the International Fund for Agricultural Development (IFAD). Modalities for greater cooperation were being pursued through a joint IFAD/ICVA meeting which was organized in Rome in November 1986.

Members, in turn, reviewed an update on the global food situation, according to the World Food Council, and discussed ICVA participation in the 13th World Food Council Ministerial Session to be held in June 1987 in Beijing.

*SUB-GROUP ON NGO MANAGEMENT DEVELOPMENT*

(Chairperson: David Syme/ Adventist Development and Relief Agency International)  
At each meeting, the Sub-Group reviewed ICVA's Management

for Development programme's priorities and the activities carried out by the NGO Management Network (for which ICVA provides the interim secretariat). In addition, presentations were made on the management development programme of the International Labour Organization and the management aspects of the relief and development research programme at Harvard University, USA.

*SUB-GROUP ON POPULATION, ENVIRONMENT AND SUSTAINABLE DEVELOPMENT*

(Chairperson: Frances Dennis/ International Planned Parenthood Federation)

Subjects for consideration and action by the Sub-Group included: fostering mechanisms for coordination between NGOs in



the South; the effect of environmental change on the lives of women and the role of women in contributing to sustainable development; a statement and action plan by United States-based, development, environmental and population NGOs, entitled *Making Common Cause*, which had attracted wide endorsement in the Western Hemisphere; and, the development of a questionnaire to gather information and case studies illustrating the extent to which ICVA member agencies are linking population, environment and sustainable development in their field activities.

#### RELATIONS WITH INTERGOVERNMENTAL ORGANIZATIONS

● **OECD/Development Assistance Committee**: For a number of years, ICVA has been involved

in organizing and participating in meetings in cooperation with the Organisation for Economic Co-operation and Development and its Development Assistance Committee.

At the 509th Meeting of OECD/DAC (Paris, June 1986) devoted to *The Role of Non-governmental Organizations in Agriculture and Rural Development in Sub-Saharan Africa*, ICVA's Executive Director organized separate meetings for NGO participants. These meetings, in turn, resulted in the preparation and submission of an NGO statement (see *Public Statements*).

● **United Nations Development Programme**: At ICVA's suggestion, a consultation between the UNDP Administrator and senior staff, and the Chairman of ICVA's Board, the Executive Director and

representatives of several ICVA member agencies, took place in November 1986 at UNDP headquarters in New York. ICVA members welcomed the establishment of an NGO division at UNDP headquarters as a demonstration of UNDP's interest to pursue closer collaboration with NGOs. At that meeting, priority areas were identified to promote closer cooperation with NGOs, including: the establishment of a fund administered by Resident Representatives for direct support to NGO programmes; the need for UNDP to develop a clear policy option in favour of working with NGOs and to communicate this to other UN specialized agencies; the development of an inventory of NGOs on a country basis, particularly in the Third World; and, the need for UNDP to

support the establishment and/or strengthening of NGO national councils in Third World countries, as a mechanism to facilitate dialogue.

● **World Bank/NGO Committee:**

The World Bank/NGO Committee was established in 1981 to foster policy dialogue and more systematic operational collaboration between the Bank and NGOs. ICVA provides the Secretariat for the NGO members of this committee. An NGO liaison officer is employed on a part-time basis, with World Bank support, to assist the Secretariat in servicing the Committee.

During 1986/1987, the Committee monitored the proceedings of a series of trilateral workshops in Eastern and Southern Africa designed to foster collaboration between NGOs, governments of the

region and the World Bank. At the Bank's request, the NGO liaison officer participated in a trilateral meeting on education in Nairobi in May 1986.

Also at the request of the World Bank, a joint Bank/NGO mission to West Africa was organized in January 1987. The purpose of the mission was to assess the possibilities for trilateral (NGO/Bank/government) cooperation in the Central African Republic and Senegal.

At the meetings of the World Bank/NGO Committee and its Steering Committee in 1986/1987, in-depth discussions were held on current development issues such as hunger and food security, social forestry and the effects of the debt crisis on poorest sectors of the population in the Third World.

ICVA prepared a proposal for a direct Bank-to-NGO funding mechanism which was submitted to the April 1986 meeting of the Steering Committee. Also at that meeting a descriptive report on the Inter-American Development Bank's Small Project Programme was presented as an illustration of direct financing of productive projects through local NGOs in Latin America.

During the annual World Bank/NGO Committee meeting in Washington in November 1986, World Bank President Barber Conable invited NGO input into the Bank's poverty programme and specifically into the Bank's study on the effects of debt and adjustment on the poor. An *ad hoc* working group on debt and adjustment was established. This group prepared a reaction to the

Bank's document *Protecting the Poor During Periods of Adjustment* which was submitted to the Bank in time for the meeting of the World Bank/International Monetary Fund Development Committee scheduled for April 1987.

● **International Fund for Agricultural Development:** Following the meeting between NGOs and the International Fund for Agricultural Development (IFAD) in November 1986 described in the section on the *Sub-group on Food Issues* above, a joint contact group has been established to develop guidelines for IFAD/NGO cooperation in operational activities in Africa.

# Special Activities and Meetings

## **Twenty-fifth Anniversary**

On 6 March 1987, ICVA commemorated 25 years of cooperation among voluntary associations and with multilateral and governmental organizations world-wide. To mark this special event, two Round Tables were organized on the following topics: *The Future of Development Assistance and the Role of NGOs*; and, *Problems of Protection of, and Assistance to, Refugees and Displaced Persons in the Light of Current Institutional and Legal Frameworks*. Papers were commissioned by ICVA on these two topics.

The panellists included 13 key individuals in the development and humanitarian fields. The Round Tables focussed on the

current problems in the field of humanitarian assistance and development cooperation, and the status of collaboration between the *official* and the non-governmental sectors in meeting the increasingly difficult challenges in today's world. During the discussions the Administrator of UNDP and the President of IFAD both announced new facilities for direct funding by their respective organizations for NGO programmes as a means to develop closer cooperation.

## **Economic and Social Crisis in Africa**

During the year, many of ICVA's activities focussed on Africa. The Secretariat participated in a planning committee to organize NGO

events around the UN General Assembly Special Session on the Critical Economic and Social Situation in Africa (May 1986). One of the principal objectives of the planning committee was to involve the African NGOs in the Special Session. Two ICVA member agencies in Africa – the African Association for Literacy and Adult Education (Kenya) and the Conseil des organisations non-gouvernementales d'appui au développement (Senegal) – played a key role both on the planning committee and in organizing African NGO participation. ICVA raised over \$15,000 from among its members toward a common fund to finance the participation of some 30 African NGOs. During the Special Session, NGOs organized parallel meetings. At the final session

chaired by ICVA's Executive Director, an NGO declaration on the African crisis was adopted by more than 100 NGO representatives present.

One of the key elements of the NGO Declaration was the endorsement of an African NGO proposal to establish a pan African NGO Network to develop and strengthen African NGOs and their work. An African NGO Conference is scheduled to take place in May 1987 in Dakar, Senegal to establish the Network, and ICVA's Executive Director is a member of the planning committee for this event.

After the UN Special Session, the UN Secretary-General set up an Inter-Agency Task Force to follow up the UN Programme of Action for the African Economic Recovery and Development at the

Regional Level. Two information meetings were organized by ICVA at the request of Mr. Adebayo Adedeji, chairman of the Task Force. In addition, the chairman has invited ICVA to attend the International Conference on the Human Dimension of Africa's Economic Recovery and Development planned for late 1987. ICVA will present a paper on the role of non-African NGOs in recovery and development in Africa.

## Public Statements

In 1986/1987, ICVA carried out the following activities which served to express the views of its membership and/or the wider voluntary agency community:

- presentation of a paper entitled *The Debt and the Poor in Sub-Saharan Africa* to the UN General

Assembly Special Session on the Critical Economic Situation in Africa (27-31 May 1986);

- statement to the 509th Meeting of the OECD/Development Assistance Committee (Paris, June 1986), defining the respective roles of Northern and African NGOs, the complementary role they play vis-à-vis governments in the development process, and the need to strengthen African NGO capacities as a prerequisite for dynamic development;

- communication to the United Nations Secretary-General from ICVA's Governing Board urging him to intervene to speed forward negotiations to secure free passage of food and other essential relief supplies to people at acute risk in south Sudan;

- letter to the UN High Commissioner for Refugees and mem-

bers of his Executive Committee (March 1987) setting out the unanimous concerns of NGOs regarding the erosion of asylum possibilities in Northern countries;

● address by ICVA's Governing Board Chairman to the UNDP Governing Council on the subject of the United Nations and Third World issues as seen by NGOs; and,

● statement by ICVA's Executive Director to a seminar organized by the Swedish Ministry of Foreign Affairs for senior UNDP staff on the role of voluntary agencies in development cooperation.

## **Management for Development**

ICVA's Management for Development programme was launched

in March 1985 to promote and strengthen management services for NGOs worldwide. In February 1986, ICVA helped to establish the NGO Management Network and agreed to provide its secretariat. Activities during 1986/1987 were: *assistance to Caritas Internationalis* in the development of a management training programme for directors of national organizations in francophone Africa - a two-week seminar was held in November 1986 and a management manual is currently being prepared; *organization of an international workshop* on Management Training for NGO Emergency Programmes (October 1986); *initiation of a management programme* for Geneva-based NGOs - four consultations for managers were organized on such subjects as cross-

cultural management and fundraising, *publication* of four issues of the newsletter *NGO Management* and development of a resource centre on management issues; and, *organization of two regional seminars* on the theme *NGO Management Development and Training* (Nairobi, April 1986 and Manila, January 1987) as well as a meeting with donors that support NGO management.

# Public Information

## ICVA NEWS

The Council's bi-monthly publication, ICVA NEWS, concentrates on the issues of concern to decision-makers of voluntary agencies worldwide. It seeks to stimulate discussion within the voluntary agency community on those matters which are vital to the future of voluntary action in humanitarian assistance and development cooperation. It is published in English, French and Spanish.

Subjects covered in 1986/1987 included: the UN General Assembly Special Session on the Crisis in Africa; the World Bank/NGO Committee; cooperation between NGOs and intergovernmental organizations, e.g., UNHCR, World Food Council, OECD/DAC, ICM, etc.; NGO project highlights around the world; and NGO management. Each issue featured

in-depth coverage of a particular voluntary agency, as well as a list of publications and meetings of current interest.

## Publications 1986/87

**ANNUAL REPORT** 1985/1986 (English)

**ICVA NEWS** Nos. 117-122 (English, French and Spanish)

**STATEMENTS TO THE 1986 EXECUTIVE COMMITTEE OF THE HIGH COMMISSIONER'S PROGRAMME** (English)

**ICVA MEMBER AGENCY PROFILES** 1986 (English)

**A NEW APPROACH TO WORLD BANK/NGO COOPERATION** (English)

**CONCISE HISTORY OF THE WORLD BANK/NGO COMMITTEE** (English)

**REPORT ON A SUB-REGIONAL SEMINAR ON NGO MANAGEMENT DEVELOPMENT AND TRAINING: RECENT EXPERIENCES AND FUTURE PRIORITIES**, Nairobi, 6-12 April 1986 (English)

**ICVA CONSULTATION ON REFUGEES AND DISPLACED PERSONS IN AND FROM CENTRAL AMERICA AND MEXICO**, San José, Costa Rica, 11-14 September 1986 (English and Spanish)

**REPORT ON A SEMINAR FOR SOUTHEAST ASIA ON NGO MANAGEMENT DEVELOPMENT AND TRAINING: RECENT EXPERIENCES AND FUTURE PRIORITIES**, Tagaytay City, Philippines, 18-23 January 1987 (English)

**NGO MANAGEMENT**, Newsletter of the NGO Management Network, Nos. 1-4 (English/French)

Summary Records of Meetings Described in the Above Sections

**ICVA - TWENTY-FIVE YEARS...AND BEYOND**

# Financial Review

The following report for ICVA's April 1986 to March 1987 financial year consists of five elements: the Report of the Independent Auditors, the Balance Sheet as of 31 March 1987, the Statements of Income and Expenditure of the Regular Programme and Special Projects, and On-going Special Projects and Reserves.

ICVA's Regular Programmes comprise those essential activities for which the Council was established: convening and servicing meetings; liaison with non-governmental, intergovernmental and governmental bodies; producing publications; and, information gathering and dissemination. A budget for the regular programmes is reviewed and approved by the Governing Board before the beginning of the financial year in question. It may be modified by the Board during the course of the year.

On-Going Special Projects and Reserves are those activities which are considered to be desirable by the Governing Board but which can only be implemented if the Secretariat succeeds in raising additional funds. They may be activities not necessarily tied to one particular financial year.



## **Report of Independent Auditors**

The Governing Board  
International Council of Voluntary Agencies  
Geneva

We have examined the balance sheet of the International Council of Voluntary Agencies as of 31 March 1987, showing a total of assets, and total of liabilities and reserves of SFr. 461,262.38, as well as the related statements of income and expenditure for the year then ended.

As a result of our audit, we report that

- the balance sheet and the statements of income and expenditure are in agreement with the books of accounts;
- the books of accounts have been properly kept;
- the accompanying financial statements present fairly the Council's financial position and results of its activities.

We further confirm that we have obtained all explanations and information that we required.

REFIDAR SOCIETE FIDUCIAIRE  
Geneva, 16 September 1987

## BALANCE SHEET AS OF 31 MARCH 1987 (Note 1)

| <b>Assets</b>                                | <b>Swiss Francs</b> |
|--|---------------------|
| Cash .....                                   | 2,410.55            |
| Bank:  |                     |
| current .....                                | 209,092.10          |
| account guarantee .....                      | 5,519.00            |
| deposits .....                               | <u>216,950.00</u>   |
| Debtors .....                                | 431,561.10          |
| Prepayment .....                             | 18,439.93           |
|  | <u>8,850.80</u>     |
|  | <u>461,262.38</u>   |
| <b>Liabilities and Reserves</b>              |                     |
| Creditors .....                              | 164,109.59          |
| Accruals and provisions .....                | 69,481.64           |
| On-going special projects and reserves ..... | 150,207.30          |
| General fund .....                           | <u>77,463.85</u>    |
|  | <u>461,262.38</u>   |

*The accompanying notes form an integral part of this statement.*

**STATEMENT OF INCOME AND EXPENDITURE** (Note 1)  
For the year ended 31 March 1987

| <b>Income</b>   | REGULAR PROGRAMME | <b>Swiss Francs</b> |
|---|-------------------|---------------------|
| Membership fees and sustaining contributions (Note 2) . . . . . |                   | 288,064.50          |
| Revenue and miscellaneous (Note 3) . . . . .                    |                   | 18,818.15           |
| Interest . . . . .  |                   | 21,903.55           |
| Grants 1986/1987 (Note 4) . . . . .                             |                   | 349,032.85          |
| Allocation from special projects . . . . .                      |                   | <u>86,199.25</u>    |
|   |                   | <u>764,018.30</u>   |
| <b>Expenditure</b>  |                   |                     |
| Salaries and related charges . . . . .                          |                   | 527,095.20          |
| Rent and Utilities . . . . .                                    |                   | 39,423.40           |
| Office supplies (PIT, etc.) . . . . .                           |                   | 118,549.46          |
| Travel and representation . . . . .                             |                   | 16,797.10           |
| Printing and translations . . . . .                             |                   | 51,004.35           |
| Allocation to special projects . . . . .                        |                   | 6,200.00            |
| Miscellaneous . . . . .   |                   | <u>3,529.92</u>     |
|   |                   | <u>762,599.43</u>   |
| Excess of revenue over expenses . . . . .                       |                   | 1,418.87            |
| Balance as of 1 April 1986 . . . . .                            |                   | <u>76,044.88</u>    |
| Balance as of 31 March 1987 . . . . .                           |                   | <u>77,463.75</u>    |

*The accompanying notes form an integral part of this statement.*

**STATEMENT OF INCOME AND EXPENDITURE** (Note 1)  
For the year ended 31 March 1987

| <b>Income</b>                                   | SPECIAL PROJECTS | <b>Swiss Francs</b> |
|---|------------------|---------------------|
| Grants 1986/1987 . . . . .                      |                  | 538,252.90          |
| Allocation from general fund . . . . .          |                  | <u>6,200.00</u>     |
|   |                  | <u>544,452.90</u>   |
| <br><b>Expenditure</b>                          |                  |                     |
| Expenditure special projects (Note 5) . . . . . |                  | 606,206.11          |
| Allocation to regular programmes . . . . .      |                  | <u>86,199.25</u>    |
|   |                  | <u>692,405.36</u>   |
| Excess of expenses over revenue . . . . .       |                  | (147,952.46)        |
| Balance as of 1 April 1986 . . . . .            |                  | <u>298,159.76</u>   |
| Balance as of 31 March 1987 . . . . .           |                  | <u>150,207.30</u>   |

*The accompanying notes form an integral part of this statement.*

## ON-GOING SPECIAL PROJECTS AND RESERVES (Note 1)

For the year ended 31 March 1987

|  | BALANCE<br>1 April '86  | ATTRIBUTIONS<br>FROM<br>GENERAL<br>FUND | INCOME            | EXPENDITURE         | BALANCE<br>31 March '87 |
|--|-------------------------|---|-------------------|---------------------|-------------------------|
| Reserve for special studies                                      | 19,130.98               | --                                      | 1,442.05          | 3,780.00            | 16,793.03               |
| Consultation on Southern Africa (Note 6)                         | --                      | --                                      | --                | 13,688.35           | (13,688.35)             |
| Third World participation (Note 7)                               | 12,108.71               | --                                      | 25,620.00         | 25,321.80           | 12,406.91               |
| Reserve accomodation/equipment                                   | 37,000.00               | --                                      | --                | 9,741.25            | 27,258.75               |
| Conference Reserve   | 15,309.11               | --                                      | --                | --                  | 15,309.11               |
| World Bank/NGO Liaison 1986 (Note 8)                             | 79,871.10               | --                                      | 111,714.10        | 152,185.80          | 39,399.40               |
| World Bank/NGO Liaison 1987 (Note 9)                             | --                      | --                                      | 60,407.00         | 37,297.50           | 23,109.50               |
| World Bank Education Workshop, Nairobi                           | --                      | --                                      | 47,752.90         | 50,416.70           | (2,663.80)              |
| World Bank/NGO Committee   | 29,847.61               | --                                      | 27,410.60         | 57,258.21           | --                      |
| UNRWA/NGO Consultation   | 1,608.65                | --                                      | --                | 506.40              | 1,102.25                |
| NGO/Food Assessment  | 913.73                  | --                                      | --                | --                  | 913.73                  |
| IFAD/ICVA Consultation (Note 10)                                 | --                      | 2,000.00                                | --                | 1,637.30            | 362.70                  |
| UNDP/ICVA Consultation (Note 11)                                 | --                      | --                                      | --                | 34.50               | (34.50)                 |
| African Economic and Social Crisis<br>Management Workshop, Dakar | 21,336.10<br>(1,601.60) | --                                      | --                | 18,141.70           | 3,194.40                |
| Development Approach Workshop                                    | 9,750.60                | --                                      | 436.50            | --                  | 10,187.10               |
| C.A. Consultation Follow-up 1985                                 | 17,633.88               | 1,160.67                                | 106.40            | 18,900.95           | --                      |
| C.A. Consultation Follow-up 1986 (Note 12)                       | --                      | 3,039.33                                | 49,992.15         | 53,131.05           | (99.57)                 |
| ICVA 25th Anniversary (Note 13)                                  | 25,000.00               | --                                      | 50.00             | 8,789.00            | 16,261.00               |
| Management for Development (Note 14)                             | 30,250.89               | --                                      | 213,321.20        | 240,990.35          | 2,581.74                |
|  | <u>298,159.76</u>       | <u>6,200.00</u>                         | <u>538,252.90</u> | <u>(692,405.36)</u> | <u>150,207.30</u>       |

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*The accompanying notes form an integral part of this statement.*

# Notes to Financial Statements

31 MARCH 1987

## NOTE 1 - PRINCIPAL ACCOUNTING POLICIES

These financial statements have been prepared substantially on the accrual basis of accounting and accordingly reflect all significant receivables and payables. However, membership fees and sustaining contributions are recorded on a cash basis, and fixed asset acquisitions are disbursed in the year of acquisition.

## NOTE 2 - SUSTAINING CONTRIBUTIONS

In addition to membership fees, the following member agencies provided sustaining contributions:

|                               |                |
|-------------------------------|----------------|
| Catholic Relief Services      | SFr. 14,000.00 |
| Church World Service          | 550.00         |
| Free China Relief Association | 3,000.00       |
| Lutheran World Federation     | 25,000.00      |
| Norwegian Refugee Council     | 5,000.00       |
| Ockenden Venture              | 100.00         |
| Oxfam                         | 15,000.00      |
| Rädda Barnen                  | 6,700.00       |
| World/ORT Union               | 12,000.00      |
| World Vision International    | 17,000.00      |

SFr. 98,350.00

### **NOTE 3 - REVENUE AND MISCELLANEOUS**

Revenue and miscellaneous consist mainly of project administration and sale of publications.

### **NOTE 4 - GRANTS FOR 1986/1987 FINANCIAL YEAR**

The grants received for 1986/1987 financial year were the following:

|   |                        |
|---|------------------------|
| Canadian International Development Agency       | SFr. 162,500.00        |
| Norwegian Government                            | 40,000.00              |
| Office of the UN High Commissioner for Refugees | 86,480.00              |
| Swedish International Development Authority     | 60,052.85              |
|   | <hr/>                  |
|   | <u>SFr. 349,032.85</u> |

### **NOTE 5 - EXPENDITURE FOR SPECIAL PROJECTS**

The expenditure of special projects mainly consists of contributions made to participants for attendance at meetings organized for the listed special projects for the period from 1 April 1986 to 31 March 1987.

### **NOTE 6 - CONSULTATION ON SOUTHERN AFRICA**

Preparations for a consultation of voluntary agencies organized by ICVA on the problems of Uprooted Peoples from Southern Africa, scheduled for 8-12 June 1987 in Lusaka, Zambia.

#### **NOTE 7 - THIRD WORLD PARTICIPATION**

Special contributions amounting to SFr. 25,620 made by the Australian Council for Overseas Aid to facilitate participation of representatives from Third World NGOs in ICVA's activities.

#### **NOTE 8 - WORLD BANK/NGO LIAISON 1986**

This fund received contributions from the World Bank to cover salary and related expenses of the NGO Liaison officer for the World Bank/NGO Committee, NGO secretariat expenses and travel costs for NGO members to attend a Steering Committee meeting held in Geneva, 6 April 1986, and the Sixth Annual World Bank/NGO Committee meeting held in Washington, D.C., 4-6 November 1986.

#### **NOTE 9 - WORLD BANK/NGO LIAISON 1987**

This fund received contributions from the World Bank to cover salary and related expenses of the NGO liaison officer for the World Bank/NGO Committee, NGO secretariat expenses and travel costs for NGO members to attend a Steering Committee meeting held in Paris on 28-30 January 1987, and a meeting of the NGO Working Group on the World Bank, held in Geneva on 4 March 1987.

#### **NOTE 10 - INTERNATIONAL FUND FOR AGRICULTURAL DEVELOPMENT/ICVA CONSULTATION**

Expenses incurred in conjunction with preparations, participation and follow-up of a consultation between IFAD and ICVA on possibilities of operational collaboration in Africa, held in Rome on 18-19 November 1986.



### **NOTE 11 - UNITED NATIONS DEVELOPMENT PROGRAMME/ICVA CONSULTATION**

Expenses incurred in relation to a meeting with the UNDP Administrator and his staff, and follow-up to discuss future relations between NGOs and UNDP.

### **NOTE 12 - CENTRAL AMERICAN CONSULTATION AND FOLLOW-UP 1986**

This project received contributions from the following organizations for the ICVA Consultation on Refugees and Displaced Persons in and from Central America and Mexico held in San José, Costa Rica on 11-14 September 1986:

|   |                |
|---|----------------|
| American Friends Service Committee  | SFr. 900.00    |
| CARE  | 1,260.00       |
| Catholic Relief Services  | 4,750.00       |
| Church World Service  | 3,791.65       |
| Danish Refugee Council  | 3,900.00       |
| Domestic and Foreign Missionary Society<br>of the Protestant Episcopal Church | 1,900.00       |
| Lutheran Council in the USA   | 1,416.65       |
| Norwegian Refugee Council   | 1,900.00       |
| Save the Children, USA  | 3,800.00       |
| World Council of Churches   | 2,670.00       |
| World University Service  | 750.00         |
|   | <hr/>          |
|   | SFr. 27,038.30 |

### **NOTE 13 - 25TH ANNIVERSARY**

Expenses relating to the organization of two round tables held on 6 March 1987 to commemorate ICVA's 25th anniversary, and the preparation of publications.

### **NOTE 14 - MANAGEMENT FOR DEVELOPMENT**

Grants were made by the following organizations for the 1986/1987 financial year:

|   |      |           |
|---|------|-----------|
| Canadian International Development Agency       | SFr. | 35,000.00 |
| J.P. Morgan (Suisse) Bank                       |      | 10,000.00 |
| Office of the UN High Commissioner for Refugees |      | 4,700.00  |

In addition, fees and sale of publications amounted to SFr. 7,130.40.

# Member Agencies

AS OF MARCH 1987

- ACTIONAID**, UK
- ADVENTIST DEVELOPMENT AND RELIEF AGENCY, INTERNATIONAL**, USA
- AFRICAN ASSOCIATION FOR LITERACY AND ADULT EDUCATION**, Kenya
- ALL AFRICA CONFERENCE OF CHURCHES**, Kenya
- AMERICAN COUNCIL FOR NATIONALITIES SERVICE**, USA
- AMERICAN FRIENDS SERVICE COMMITTEE**, USA
- AMERICAN JOINT DISTRIBUTION COMMITTEE**, USA
- ASIAN INSTITUTE FOR RURAL DEVELOPMENT**, India
- ASIAN NGO COALITION FOR AGRARIAN REFORM AND RURAL DEVELOPMENT**, Philippines
- ASSOCIATION DE COOPERATION INTERNATIONALE AU DEVELOPPEMENT**, France
- ASSOCIATION OF VOLUNTARY AGENCIES FOR RURAL DEVELOPMENT**, India
- AUSTCARE**, Australia
- AUSTRALIAN COUNCIL FOR OVERSEAS AID**, Australia
- BAPTIST WORLD ALLIANCE RELIEF PROGRAM**, USA
- BRITISH REFUGEE COUNCIL**, UK
- CANADIAN COUNCIL FOR INTERNATIONAL COOPERATION**, Canada
- CARE INTERNATIONAL**, France
- CATHOLIC RELIEF SERVICES - USCC**, USA

**CENTRO DOMINICANO DE ORGANIZACIONES DE INTERES SOCIAL**, Dominican Republic  
**CHRISTIAN CHILDREN'S FUND, INC.**, USA  
**CHRISTIAN RELIEF AND DEVELOPMENT ASSOCIATION**, Ethiopia  
**CHURCH WORLD SERVICE**, USA  
**COMITE EUROPEEN D'AIDE AUX REFUGIES**, France  
**CONCERN**, Ireland  
**CONSEIL DES ORGANISATIONS NON-GOUVERNEMENTALES D'APPUI AU DEVELOPPEMENT**, Senegal  
**DANISH REFUGEE COUNCIL**, Denmark  
**DEUTSCHE WELTHUNGERHILFE**, FRG  
**DIAKONIA**, Sweden  
**DOMESTIC AND FOREIGN MISSIONARY SOCIETY OF THE PROTESTANT EPISCOPAL CHURCH**, USA  
**EURO ACTION-ACORD**, UK  
**THE EXPERIMENT IN INTERNATIONAL LIVING**, USA  
**FIND YOUR FEET LTD.**, UK  
**FOOD FOR THE HUNGRY INTERNATIONAL**, Switzerland  
**FOSTER PARENTS PLAN INTERNATIONAL**, USA  
**FREE CHINA RELIEF ASSOCIATION**, Republic of China  
**HELPAGE INTERNATIONAL**, UK  
**HIAS**, USA  
**INDIVIDUELL MANNISKOHJALP**, Sweden  
**INTERACTION**, USA

**INTERNATIONAL CATHOLIC CHILD BUREAU**, Switzerland  
**INTERNATIONAL CATHOLIC MIGRATION COMMISSION**,  
Switzerland  
**INTERNATIONAL FEDERATION FOR FAMILY LIFE PROMOTION**,  
USA  
**INTERNATIONAL PLANNED PARENTHOOD FEDERATION**, UK  
**INTERNATIONAL RESCUE COMMITTEE**, USA  
**INTERNATIONAL SOCIAL SERVICE**, Switzerland  
**ISLAMIC AFRICAN RELIEF AGENCY**, Sudan  
**JESUIT REFUGEE SERVICE**, Italy  
**JEWISH AGENCY FOR ISRAEL**, Israel  
**LUTHERAN IMMIGRATION & REFUGEE SERVICE**, USA  
**LUTHERAN WORLD FEDERATION**, Switzerland  
**MAENDELEO YA WANAWAKE ORGANIZATION**, Kenya  
**MOVIMENTO SVILUPPO E PACE**, Italy  
**NORWEGIAN REFUGEE COUNCIL**, Norway  
**NOVIB**, Netherlands  
**OCKENDEN VENTURE**, UK  
**OISCA-INTERNATIONAL**, Japan  
**OXFAM**, UK  
**RADDA BARNEN**, Sweden  
**RAPHAELS-WERK**, FRG  
**REDD BARNA**, Norway  
**RURAL DEVELOPMENT FOUNDATION OF PAKISTAN**, Pakistan  
**SALVATION ARMY**, UK

**SARVODAYA**, Sri Lanka  
**SAVE THE CHILDREN**, USA  
**SAVE THE CHILDREN FUND**, UK  
**SOLIDARIOS**, Dominican Republic  
**TECHNOSERVE, INC.**, USA  
**TOLSTOY FOUNDATION, INC.**, USA  
**UNION NATIONALE DES MAISONS FAMILIALES RURALES  
D'EDUCATION ET D'ORIENTATION**, France  
**WORLD ALLIANCE OF YOUNG MEN'S CHRISTIAN ASSOCIATIONS**,  
Switzerland  
**WORLD CONCERN**, USA  
**WORLD COUNCIL OF CHURCHES**, Switzerland  
**WORLD ORT UNION**, UK  
**WORLD UNIVERSITY SERVICE**, Switzerland  
**WORLD UNIVERSITY SERVICE OF CANADA**, Canada  
**WORLD VISION INTERNATIONAL**, USA  
**ZAMBIA COUNCIL FOR SOCIAL DEVELOPMENT**, Zambia  
**ZOA VLUCHTELINGENZORG**, Netherlands

**Permanent Observers**

**CARITAS INTERNATIONALIS**, Vatican City  
**INTERNATIONAL COMMITTEE OF THE RED CROSS**, Switzerland  
**LEAGUE OF RED CROSS AND RED CRESCENT SOCIETIES**, Switzerland

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The International Council of Voluntary Agencies (ICVA) was founded in 1962. It is an international association of non-profit, non-governmental organizations (NGOs) active in the fields of humanitarian assistance and development cooperation. ICVA is dedicated to enhancing the development and greater effectiveness of such organizations and their activities through discussion, networking and collaboration. Through ICVA's international forum, NGOs share views and experiences with each other, and in the process, gain insights, new ideas, advice and support for their programmes.

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INTERNATIONAL COUNCIL OF VOLUNTARY AGENCIES, 13 RUE GAUTIER, 1201 GENEVA, SWITZERLAND