



A GLOBAL NGO NETWORK
FOR PRINCIPLED AND EFFECTIVE
HUMANITARIAN ACTION

ICVA Senior Technical Adviser on Protection against Sexual Exploitation Abuse and Harassment (PSEAH) Resource and Support Hub

Contract: Employment contract for 30 months at 80%

Location: Home based

I. ICVA

Founded in 1962, ICVA (International Council of Voluntary Agencies) is a global network of over 130 non-governmental organisations (NGOs) active in 160 countries, operating at global, regional, national and local levels, whose mission is to make humanitarian action more principled and effective by working collectively and independently to influence policy and practice.

Based on its 2019-2021 Strategy, ICVA promotes and facilitates NGO engagement in the development of humanitarian sector, with a focus on Forced Migration, Humanitarian Coordination, Humanitarian Financing, and cross cutting issues.

Historically based in Geneva, in 2013 ICVA expanded its presence to Asia, MENA and Africa.

II. Position background

In January 2022 ICVA will join the Resource and Support Hub (RSH), which is a multi-agency initiative supporting organisations in the humanitarian and development sectors to strengthen their safeguarding policy and practice against Sexual Exploitation, Abuse and Sexual Harassment (SEAH). By offering a wide range of free tools, training and advice in over 10 languages, RSH enables people and organisations to reduce the risk of harm. As part of the ICVA's engagement in the RSH, ICVA is recruiting a Senior Technical Advisor on PSEA to support the overall quality of products delivered by the RSH and ensure they meet the needs of all civil society organisations, including the less resourced ones.

III. Summary of the Role

The role of the Senior Technical Adviser is to contribute to the quality of the safeguarding technical content and related strategic direction of the Resource and Support Hub. This will involve a combination of quality assurance; technical and strategic thought leadership; technical support to the national and regional Hubs on request; and some delivery elements such as designing and overseeing webinars, events and other such activities.

IV. Main Responsibilities

The primary responsibilities of Senior Technical Advisor are as follows.



A. Support to the national and regional Hubs

- Provide technical advice and quality support to all the national and regional Hubs in terms of the delivery of high-quality products – written materials, webinars and podcasts, training materials, research and any other products/ activities.
- Support the two new Hubs in South Asia to develop and complete their country assessments and associated strategic objectives.
- Support in the delivery of the mentorship schemes – providing technical advice on the content, case studies, discussion fora and any other relevant aspect, so that national hubs are able to deliver qualitative and contextualized support.
- Share advice and contacts regarding key stakeholders both internationally and locally (including from the membership network) that would be valuable for the national hubs to approach.
- Support the strategizing, planning, delivery and M&E of national and regional Hub activities, including in due course sustainable exit strategies – be accessible for brainstorming and advice.
- Join regular regional working groups in order to be alive to issues and opportunities facing the Hubs, and to provide timely technical advice.

B. General

- Support to the central Hub team in all aspects of planning, strategizing and M&E. Join regular core team meetings, as well as ad hoc meetings on request.
- Provide thought leadership on key thematic issues and assist in the curation of selected materials to promote thematic priorities, drawing on knowledge of the sector.
- Work closely with the Hub Manager on the stakeholder engagement and communications strategy and plan, providing networks and contacts, and acting as an ambassador for the Hub as needed (eg at selected fora, meetings, roundtables).
- Support induction for new team members to ensure colleagues have a good understanding of safeguarding – review induction materials and offer tailored clinics on request.
- Support the Hub Manager in her role as safeguarding focal point, offering advice, and meeting on a quarterly basis as part of RSH safeguarding committee.
- Support Strategic Debates within RSH to ensure that challenging issues are given appropriate attention and the team are able to understand and prioritize critical gaps and issues.
- Contribute to the quality assure all products generated centrally (as well as at national level) – including quarterly reports, research, guidance etc.
- Participate in both Consortium Advisory Group (as chair) and Executive Steering Committee, alongside the TL/ Hub Manager/ Programme Manager, to ensure that discussions are informed by a technical lens.
- Ensure ICVA's contribution to RSH is aligned and contributes to the broader engagement of ICVA on PSEAH.

V. Profile



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Requirements

The Successful Candidate will:

- Have 10+ years' experience of safeguarding work within the development and / or humanitarian sectors – of which at least some must be with national CSOs or NGOs.
- Have good knowledge of safeguarding / PSEA global standards, commitments and stakeholders, and some of the related challenges facing small organisations.
- Skilled in specific aspects of safeguarding/PSEA e.g. organisational change or development for safeguarding, or investigations.
- Have the ability to work autonomously to a high level of delivery
- Be willing and able to engage in high level discussions, with practitioners, policy makers and researchers
- Be able to work under pressure and pick-up new tasks and processes quickly
- Be aligned with RSH core values

ICVA promotes diversity in its recruitment process. Candidates interested in this position must be a national of the country of residence or have a valid work permit to work in country of residence. ICVA's selection process includes rigorous background checks and reflects our organisational integrity and commitment to make humanitarian action more principled and effective.

Applications including cover letter, CV or resume should be sent by email to recruitment4@icvanetwork.org. The closing date for applications is the 15th of December 2021.