# PROVISIONAL AGENDA

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<th>Time</th>
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| 9.00 – 10.00 | **1. Plenary: Welcome and Review**  
- Adoption Agenda, and Minutes of 2015 General Assembly  
- Looking back over the past three years – reports from Chair and Treasurer.  
- Updating the Statutes |
| 10.00 - 11.00 | **2. Plenary: Strategy 2019-2021**  
- Presentation of the Strategy 2019-2021  
- Decision to amend Statutes, and adopt Strategy |
| 11.00 - 11.30 | **Morning Break** |
| 11.30 - 12.30 | **3. Plenary: Presentation of Candidates for Board** |
| 12.30 - 13.30 | **Lunch break** |
| 13.30 - 14.15 | **3. Plenary: Presentation of Candidates for Board**  
- Casting of votes (secret ballot) |
- Group work to generate ideas and commitments around the implementation of the Strategy |
| 15.30 - 16.00 | **Afternoon break** |
| 16.00 – 16.30 | **5. Plenary: The new ICVA Board**  
- Announcement board election results  
- Presentation candidates for Chair  
- Voting for Chair (secret ballot) |
| 16.30 - 17.30 | **6. Members’ Market Place**  
- Meet members and explore opportunities for engagement |
| 17.30 – 18.00 | **7. Plenary: Wrapping up**  
- Report back from ICVA Café and Market Place  
- Announce newly elected Chair  
- Thanks to outgoing board  
- Close |

**New Board Members Only**

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| 18.15 - 19.00 | **Meeting of Newly Elected Board**  
- Appointment of Vice-chair and Treasurer |
ICVA Café
14.15 – 15.30

Aim of the ICVA Café
The ICVA Café, based on the World Café methodology, aims at collective implementation of the Strategy 2019-2021.

The Setting
Groups of tables in a relaxed café style environment, with flip chart paper, post its and coloured pens.

Group Rounds (3*20 minutes)
The process begins with the first of three 20 minutes rounds of conversation for the group seated around the table. At the end of the twenty minutes, each group moves to a different new table.

After the work with the first group the Host remains at the same table to welcome the next group and round of conversation. As the groups rotate, a store of ideas and perspectives is generated, each building on the previous conversation. Each group will contribute to three focus areas.

Hosts for the tables will be a mix of ICVA staff and Board members.

The conversations at the tables will look at generating ideas around implementation of the focus areas of the Strategy, consider how their organisation will contribute, and what could be done collectively or in partnership.

The topics at the tables will be:

1. Forced Migration
2. Coordination and Field Support
3. Financing
4. Nexus
5. Prevention of Sexual Exploitation and Abuse
6. Localisation
7. NGO - government Engagement
8. Learning

Questions
1. What will success in this area look like?
2. How work together best to achieve success?
3. How as members would you like to contribute?

Report Back
Key points of conversations will be collected and shared.

Time keeper
A bell will indicate that time is passing and when participants should change from one host to another. For this to function a certain discipline will be required by all.
Members’ Market Place
16.30 - 17.30

Aim of the Market Place?
Community market places have always been the place where news and gossip are shared and where the friends and communities are built. This session is a way of sharing information and exchanging ideas in a spirited and rapid way. The Members’ Market Place invites members to showcase their initiatives, ideas and campaigns and encourage others to join.

Setting
Stall holders stand a one of 7 “stalls” around the conference room, based around a flip chart or pin board. Stall holders can put a poster on the flip chart or pin board, but as there will be no tables, space for documentation will be limited. Stall holders will present their “initiative” in around 5-6 minutes leaving time for some questions from the audience.

The audience is invited to join the different stalls to listen and hear what is on offer. The audience is encouraged to learn, question and challenge the stall holders.

Every 10 minutes a bell sounds and the audience moves to another stall. The stall holder stays with their stall and presents to the next group.

Once groups have visited the majority of stalls or time is up, audience goes back to their seats.

Market Stalls

- ICVA - Less paper more Aid
- Refugee Council of Australia – the Global Refugee Summit in Geneva
- Care International – Promoting NGO profile in Country Humanitarian Leadership (HC, DHC roles)
- ACF - IARAN Report on Future of Aid
- OFADEC / CERAH - Humanitarian Encyclopaedia
- HI - United against Inhumanity Initiative
- World Vision- Learning Report (tbc)